



CITY OF BURLINGTON

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CITY OF BURLINGTON
Committee of the Whole Minutes
Jeannie Hefty, Mayor
Diahnn Halbach, City Clerk
Tuesday, April 3, 2019

1. **Call to Order - Roll Call**

Mayor Hefty called the Committee of the Whole meeting to order at 6:30 p.m. Roll Call - Present: Mayor Hefty, Alderman Susan Kott, Alderman Theresa Meyer, Alderman Bob Grandi, Alderman Ryan Heft, Alderman Steve Rauch, Alderman Jon Schultz, Alderman Tom Preusker, Alderman Todd Bauman. Excused: None.

Student Representatives - Present: Jack Schoepke (BHS). Excused: Morgan Tracy (BHS).

Staff present: Administrator Carina Walters, City Attorney John Bjelajac, Finance Director Steve DeQuaker, Assistant City Administrator/Zoning Administrator Megan Watkins, Public Works Director Peter Riggs, Fire Chief Alan Babe, Police Chief Mark Anderson and Intern Nick Faust.

2. **Citizen Comments** - there were none.

3. **Approval of Minutes** - Approval of the March 19, 2019 Committee of the Whole meeting minutes. Motion: Alderman Preusker. Second: Alderman Bauman. With all in favor, the motion carried.

4. **PRESENTATIONS:**

A. An update from Chip Bahr regarding the Burlington Community Aquatic Center Operating Results.

Chip Bahr, representative for the Burlington Aquatic Center, presented the assets, liabilities, revenues, and expenses for the first year of operations, which was overall successful and projected to do even better in the second year of operation.

B. An update from Dave Blank of Real Racine regarding their Annual Review.

Dave Blank, President/CEO for Real Racine presented the activity report for 2018 and stated that overall it was a good year for tourism.

5. **DISCUSSION:**

A. A presentation and discussion of the Citizen Engagement Plan.

Nick Faust, intern for the City of Burlington, provided an overview of the Citizen Engagement Plan, which was identified as part of the strategic plan initiatives for the City of Burlington. Faust explained that the goal of the Plan is to provide a menu of choices for including citizens' voices in the decision-making process.

Alderman Schultz commended Faust for a job well done and suggested creating a downsized version for easier printing and distribution.

B. A discussion regarding Pre-Sale Reports for 2019A and 2019B Borrowing.

Finance Director Steve DeQuaker explained that during the 2019 Budget Workshops, several projects were discussed that would require borrowing in 2019, including street and sewer projects, water tower painting and capital purchases for Wells 7 and 8. Jon Cameron, from Ehlers, then presented the Pre-Sale reports and explained that there were five different resolutions due to each bond serving a different purpose. DeQuaker then briefly explained the difference of each resolution, Resolution 4942(44) through Resolution 4946(48).

6. **RESOLUTIONS:**

- A. **Resolution 4942(44)** - To approve an Initial Resolution Authorizing \$940,000 General Obligation Bonds for Street Improvement Projects.

An explanation was provided by Director DeQuaker during the discussion of pre-sale reports. No further review was necessary.

- B. **Resolution 4943(45)** - To approve an Initial Resolution Authorizing \$370,000 General Obligation Bonds for Sewerage Projects.

An explanation was provided by Director DeQuaker during the discussion of pre-sale reports. No further review was necessary.

- C. **Resolution 4944(46)** - To approve a Resolution Directing Publication of the Notice to Electors.

An explanation was provided by Director DeQuaker during the discussion of pre-sale reports. No further review was necessary.

- D. **Resolution 4945(47)** - To approve a Resolution Providing for the Sale of Not to Exceed \$1,310,000 General Obligation Corporate Purpose Bonds.

An explanation was provided by Director DeQuaker during the discussion of pre-sale reports. No further review was necessary.

- E. **Resolution 4946(48)** - To approve a Resolution Providing for the Sale of Approximately \$1,655,000 Waterworks System Revenue Bonds.

An explanation was provided by Director DeQuaker during the discussion of pre-sale reports. No further review was necessary.

- F. **Resolution 4947(49)** - To consider approving the award for bid of a Livescan Fingerprint system to Gemalto Inc. in the amount of \$22,722.

Chief Anderson explained that the State of Wisconsin and its police agencies use an electronic method of taking and submitting fingerprints and that the Burlington Police Department has been using this system since 2013; however, the current machine is no longer supported by its manufacturer and should be replaced. Chief Anderson further stated that the Department of Justice has awarded a \$21,130 Livescan Grant through the National Criminal History Improvement Program to the police department. The total cost of the Livescan system is \$22,722, for a total cost to the City of \$1,592.

7. **ORDINANCES:** There were none.

8. **MOTIONS:**

- A. **Motion 19-925** - Recommendation for Improvements to the Intersections of Milwaukee Avenue, West State Street, and McHenry Street.

Director Peter Riggs reviewed the background and history stating that as part of the 2019 budget workshop, staff proposed resurfacing Milwaukee Avenue, West State Street, and McHenry and to also explore options for improving vehicular and pedestrian safety as part of the road project, as it would be more cost effective to perform in conjunction with each other. Riggs then presented three alternatives.

After much discussion, it was determined that all three alternatives did not present a prominent solution to better improve vehicular or pedestrian safety and was suggested by Alderman Schultz to table this resolution.

9. **ADJOURNMENT**

Motion: Alderman Bauman. Second: Alderman Preusker. With all in favor, the meeting adjourned at 8:15 p.m.

Minutes respectfully submitted by:

Diahnn C. Halbach
City Clerk
City of Burlington